



## Job Description *We create environments to proclaim the gospel*

**Date:** February 8, 2019

**Position Title:** Videographer

**Reports To:** Director of Communications

**FLSA Status:** Exempt  Non-exempt

**Job Summary:** Responsible to execute video projects for programming, communications, marketing, and social media.

**Essential Job Functions.** (List the job's most important functions including any supervisory duties. Number the functions and show how much time is estimated for each as a percentage of the total job.)

1. 40% - Execute videos for summer programming, including but not limited to morning celebration and worship.
2. 40% - Execute variety of promotional videos for marketing and communications.
3. 20% - Provide assistance in graphic design and theme development.

**Skills:**

1. Knowledge and ability to skillfully use videography equipment, including cameras, lighting, and audio equipment.
2. Skill in editing video with ability to adjust audio, color correct, and provide light graphics.
3. Skill in creating graphics, promotional material, etc.

**Work Experience:** The person in this position should have at least 2-3 years creating videos, handling camera equipment, and producing high quality projects.

**Education:** Check only the highest education degree required for this job.

Hight School  Associate or Technical  Bachelor  Masters

**Required Licenses or Certifications:** No license required. Ability to use Adobe Suite required.

**Major area of study required:** Videography, creative arts, or similar field preferred. Experience may replace study.