



# Job Description *We create environments to proclaim the gospel*

**Date:** August 27

**Position Title:** Maintenance associate

**Reports To:** Facilities Manager

**FLSA Status:** Exempt  Non-exempt

**Job Summary:** (Briefly describe the primary purpose of this job.)

Your primary responsibility is to ensure that our grounds are manicured and grounds equipment is in prime working condition with all general maintenance performed timely. Your secondary responsibilities will be, but not limited to, maintaining pontoon boats for summer camp, maintaining and cleaning the swimming pool, point of contact for recreation lake, and responding to minor property maintenance issues while providing excellent customer service in line with our mission/values. This role will assist in our ropes and zip line courses, and we will help you obtain certain certifications. Success in this role will be measured by our guests consistently evaluating their experience as having exceeded their expectations as well as records of safety incidents and call-backs on repairs.

**Essential Job Functions.** (List the job's most important functions including any supervisory duties. Number the functions and show how much time is estimated for each as a percentage of the total job.)

1. (60%) Accomplish weekly the grounds work
2. (20%) Accomplish the other responsibility listed above during the summer
3. (5%) Develop yourself through pool and pesticide certifications paid for by organization
4. (15%) Professionally develop leadership qualities and minister to our summer staff

**Skills:** Identify the job-related capabilities and actives required to perform this job well

- Able to work long days in the summer and delegate tasks as needed to summer staff
- Strong attention to detail to for the appearance of the grounds
- Well organized to maximize time to accomplish a variety of tasks
- Able to teach staff how to use equipment
- Able to effectively coach staff to work within Crossings safety policies, processes, and mission/values

**Work Experience:** Describe the type of pervious job-related experience required.

- Some type of grounds, landscape, trade, and/or equipment maintenance experience
- Leadership experience

**Education:** Check only the highest education degree required for this job.

Hight School  Associate or Technical  Bachelor  Masters

**Required Licenses or Certifications:** None

**Passion/Interest:** Passion for completing tasks with an eye for detail, handling various tasks, and ministering to our summer staff.